



## GENERAL INFORMATION

### PROFESSOR INFORMATION



**Instructor:** Yamile Marrero, JD, MPH, CSCS  
 Clinical Assistant Professor  
 Health Services Administration

**Phone:** (305) 348-7248

**Office:** AHC3-321B

**Office Hours:** Tuesdays & Thursdays by  
 Appointment

**E-mail:** [yamile.marrero@fiu.edu](mailto:yamile.marrero@fiu.edu)

### COURSE DESCRIPTION AND PURPOSE

This course will examine Global healthcare systems and policies (e.g., including healthcare disparities, cultural competencies, evidence-based practices, finance, technology, and communication systems). Focus is on Global healthcare outcomes (health promotion, public health, disease prevention, acute care, rehabilitative care) and recognition of social, economic and political determinants as well as evidence-based practices, policies, and technology to address special populations (e.g., minority populations, chronically ill, elderly, children, mentally ill). The roles of various healthcare providers in the divergent healthcare systems will be analyzed.

### COURSE OBJECTIVES

#### HSA 4150 COURSE OBJECTIVES

- 1.1 Examine national and Global healthcare systems and policies including factors influencing care, policy decisions, health disparities, evidence-based practice, cultural competencies, technology, and communication systems. Global Perspective (GP)
- 1.2 Analyze the impact of cultural, societal, legal, economical and political factors and ethical considerations influencing healthcare policies, service delivery, and healthcare outcomes, including health disparities, on divergent populations (e.g., indigenous populations, majority population, chronically ill, elderly, children, mentally ill).
- 1.3 Determine the use of cultural competence in the Global healthcare systems (GL)
- 1.4 Compare Global healthcare systems and policies associated with mission, vision, philosophy and values, organizational structure, service delivery, financing, and standards on health outcomes for various populations.(GL)
- 1.5 Explore Global healthcare systems' organizations and service delivery and processes to develop healthcare policies from grassroots efforts to legislation and healthcare advocacy for diverse populations
- 1.6 Examine Global healthcare systems' and policies' use of technology and information management and evidence-based practices developed and used. (GL)
- 1.7 Evaluate societal and healthcare trends influencing Global healthcare systems and policies: Global Awareness (GA)
- 1.8 Use a framework to understand the Global processes for making policy (formulation, implementation, and modification of health policy);
- 1.9 Describe the impact of politics (i.e., lobbyists, special interests groups, consumers), economic, legal and ethical issues on the development and passage of healthcare policies and on the healthcare outcomes of populations;

### TOPICAL OUTLINE

- Introduction to Global healthcare systems and policies (e.g., ethical considerations of drug patents and human subject research)

- Global healthcare systems: Identification and discussion of factors influencing policy and the varied stakeholders (e.g., governmental, public and private sector factors; administration and personnel; and access and disparities issues)
- Global healthcare policies: Identification and discussion of factors influencing policy and the varied stakeholders (e.g., government, doctors/healthcare professionals, lobbyists, drug companies, organizations and agencies)
- Technology and Information Management use in Global healthcare systems and policies
- Evaluation and assessment of Global healthcare systems and policies (e.g., evidence based practices, cultural competency, and system leadership)

## TEACHING STRATEGIES

The teaching strategies that will be utilized in this course are, but not limited to, the following: lecture/discussion, audio and visual presentation, resource materials and small group policy modification paper and presentation, individual letters of support or opposition to proposed laws, case study analysis, and communications with students in different countries, quizzes and exams.

## EVALUATION METHODS

1. **Group Chapter Discussion Question Assignments:** There will be four (4) sets of chapter discussion questions as noted below in the Course Schedule. Each group chapter question assignment will require three (3) questions answered. Therefore, each assignment a maximum of 6 points. Total of **24 points**
2. **Attendance and Participation:** Each student shall use the class Blackboard General Discussion Board for attendance and participation to ask or assist other students with general course queries throughout the term. Each student shall post a minimum of 10 times during the course of the term. These discussion board postings shall be counted as participation. If the course is on ground participation during class shall also count toward this total. Total of **5 points**
3. **Small Group Policy Modification (Policy Paper)** The small group letter project is worth twenty (20) points. The Letter is due about mid-way through the term as noted in the Course Schedule/Blackboard. Total of **20 points**
4. **Letter of Support or Opposition to a Proposed Law (Letter) Projects:** The small group existing policy modification is worth twenty (20) points. The Policy Paper is due towards the end of the term as noted in the Course Schedule/Blackboard. Total of **20 points**
5. **Glossary Quizzes= 4 Module Glossary each worth 2.5. Total of 10 points**
6. **Quizzes/Exams = 3 Quizes/Exams each worth 7 points .Total of 21 points**
7. Overall total points available = **100**
8. There is No Extra Credit Available in this Course.

## IMPORTANT INFORMATION

### UNIVERSITY DROP DATES FOR THE COURSE

Monday May 18	Last day to add courses without incurring a \$100 Late Registration Fee
Wednesday May 20	Last day to add/drop courses or withdraw from the University without incurring a financial liability.
Monday June 1	Last day to withdraw from the University with a 25% refund of tuition.
Monday June 29	Last day to drop a course with a DR grade. Last day to withdraw from the University with a WI grade.

### FIU POLICIES

Please review the [FIU's Policies](#) webpage. The policies webpage contains essential information regarding guidelines relevant to all courses at FIU, as well as additional information about acceptable netiquette for online courses.

**Policy on Academic Integrity and Misconduct:** Florida International University is a community dedicated to generating and imparting knowledge through excellent teaching and research, the rigorous and respectful exchange of ideas, and community service. All students should respect the right of others to have an equitable opportunity to learn and honestly demonstrate the quality of their learning. Therefore, all students are expected to adhere to a standard of academic conduct, which demonstrates respect for themselves, their fellow students, and the educational mission of the University. All students are deemed by the University to understand that if they are found responsible for academic misconduct in any form they will be dealt with according to FIU's Code of Academic Integrity. To view the Code please visit: [http://academic.fiu.edu/AcademicBudget/misconductweb/Code\\_of\\_Academic\\_Integrity.pdf](http://academic.fiu.edu/AcademicBudget/misconductweb/Code_of_Academic_Integrity.pdf)

**Misconduct:** Florida International University is a community dedicated to generating and imparting knowledge through excellent teaching and research, the rigorous and respectful exchange of ideas, and community service. All students should respect the right of others to have an equitable opportunity to learn and honestly to demonstrate the quality of their learning. Therefore, all students are expected to adhere to a standard of academic conduct, which demonstrates respect for themselves, their fellow students, and the educational mission of Florida International University. All students are deemed by the University to understand that if they are found responsible for academic misconduct, they will be subject to the Academic Misconduct procedures and sanctions, as outlined in the Student Handbook. Students who plagiarize or cheat can be charged with academic misconduct. Penalties for academic misconduct can include up to dismissal from the University.

Misconduct includes:

**Cheating:** The unauthorized use of books, notes, aids, electronic sources; or assistance from another person with respect to examinations, course assignments, field service reports, class recitations; or the unauthorized possession of examination papers or course materials, whether originally authorized or not.

**Plagiarism:** The use and appropriation of another's work without any indication of the source and the representation of such work as the student's own. Any student, who fails to give credit for ideas, expressions or materials taken from another source, including internet sources, is guilty of plagiarism.

As a student taking this class:

- I will not represent someone else's work as my own.
- I will not cheat, nor will I aid in another's cheating.
- I will be honest in my academic endeavors.
- I understand that if I am found responsible for academic misconduct, I will be subject to the academic misconduct procedures and sanctions as outlined in the Student Handbook.
- I promise to adhere to FIU's Student Code of Academic Integrity.

**Consequences of Academic Misconduct:** Failure to adhere to the guidelines stated above may result in one of the following:

**Expulsion:** Permanent separation of the student from the University, preventing readmission to the institution. This sanction shall be recorded on the student's transcript.

**Suspension:** Temporary separation of the student from the University for a specific period of time.

**Use of Internet Sources:** With the ability to cut and paste from the Internet, it has become easier to derive information by this method without citing the source. While much of what is found on the Internet does not seem to have an author or publication date, it is still considered plagiarism if one does not give credit. It may also mean that the information has little intellectual value since it is an unsigned source. **The *Publication Manual of the American Psychological Association (2010)* has established very clear guidelines for the format of Internet citations (pp. 187-192).** Please be advised that Turnitin.com, an Internet-based service for screening student papers for verbatim text and identifying the sources, will be used in this course.

**Fzero Grade:** Beginning fall, 2004, the Faculty Senate approved the addition of a course grade of F0 (Fzero). An F0 will be given to students who both earn a failing grade based on course standards and who fail to complete at least 60% of the course requirements or fail to attend at least 60% of class sessions. An F0 equals zero grade points per credit hour and is a permanent grade.

**Incomplete Grades:** An incomplete grade is a temporary symbol given at the discretion of the instructor for work not completed because of serious interruption not caused by the student's own negligence. An incomplete must be made up as quickly as possible, but no later than two semesters as it automatically defaults to an "F" grade in the course. See the FIU Undergraduate Catalog for additional policies/procedures related to an incomplete grade. **An Incomplete approved by the faculty member must include a contract developed and signed by both faculty member and student.** It is the student's responsibility to ensure that the faculty member has received the missing materials in a timely fashion according to the signed contract for a grade change to be implemented.

**Feedback:** Grades will be posted in Blackboard (within one week after the examination). It is the responsibility of the students to obtain from the faculty his/her paper. Quizzes, tests and exams will not be reviewed in class due to time constraints. Students are encouraged to conduct self-review after the exam since most of the rationales to the answers will be available right after the examination via the Blackboard. Students may request an individual appointment with the professor during office hours if they want to go over their test or exam EXCEPT for the final exam. Only the final course grade will be rounded up or down. The final course grade will not be posted in the grade book. Students should be able to calculate their grades based on the grading components stipulated in this course syllabus. All grades will be posted as scheduled by the University.

**Disability Statement:** If you have a disability and need assistance, please contact the [Disability Resource Center](#) (University Park: GC190; 305-348-3532) (North Campus: WUC139, 305-919-5345). Upon contact, the Disability Resource Center will review your request and contact your faculty or other personnel to make arrangements for appropriate modification and/or assistance. *Unless the instructor is notified at the beginning of the semester, the student cannot claim such disability for consideration at the end of the term.*

**Policy on Changes to Course Syllabus:** The course syllabus is a mutual agreement between the instructor and the student. In most cases, the instructor will propose changes to be approved by a majority vote. However, the instructor retains the right to

**Religious Holy Day:**

- Each student shall, upon notifying his/her faculty member (via blackboard email) at the beginning of the semester (i.e., before the end of the first week of class), be excused from class to observe a religious holy day of his/her faith.
- While the student will be held responsible for the material covered in his/her absence, each student shall be permitted a reasonable amount of time to make up any work missed.
- No major test, major class event or major University activity will be scheduled on a major religious holy day.
- Professors and University administrators shall not arbitrarily penalize students who are absent from academic or social activities because of religious observance

**Statement of Belief Regarding Teaching and Learning:** This course will be participative, interactive for motivated students to demonstrate knowledge gained through readings, to prepare them for placement in the health care workforce. Contact will be maintained through the use of email, assignment submission in Blackboard, group conference calls, phone, and in person appointments. The faculty is responsible for creating a learning environment and the student is responsible for completion of reading assignments, informing the professor of challenges with concepts, the text, and overall learning environment—this is a collaborative environment with shared responsibility.

**Policy Attendance and Class Participation:** Students are expected to attend and participate in all classes and are held responsible for content presented. Respect for diverse viewpoints is of utmost importance. Students are also expected to come to class prepared to participate. It is the student's responsibility to obtain any information presented during a particular class. PowerPoint presentations may or may not be posted on Blackboard. Students are expected to read the material and make an outline before coming to class. Faculty may present new materials during class that may be included in texts, in which case class lecture notes will supersede textbooks. Any student who fails to participate in class by accumulating three (3) or more unexcused absences can be subject to receiving an "F" grade for the class. Documentation for an absence must be received by faculty no later than one class meeting after the absence occurred. If documentation is not presented upon the student's return to class, the absence will be considered unexcused.

**Policy on Examinations:**

Students are expected to arrive on time for all classes, including those class periods with examinations. Quizzes and Exams that are taken online will be open for a ONE WEEK (7 calendar days) period (hereinafter referred to as "the time period"). Students are required to take online quizzes and exams from a laptop or desktop computer which they have tested for signal strength by completing the practice quiz. Any student choosing to use a wireless or cellular device, not completing the practice quiz or not quitting the exam as soon as problem is encountered will NOT be permitted to "make up" a quiz or exam. Excuses such as loss of signal or failure of the device even if the time period for the quiz or exam has not closed are not acceptable. Only blackboard system outages and problems experienced by students in attempting to take a quiz or exam during the time period and which is properly documented by the student, and in compliance with the requirements above will allow a student to take a "make up" quiz or exam. For in class exams students shall refrain from suspicious behaviors such as talking, looking around the room, tapping on their desk, etc. it is the responsibility of the student not only to abstain from cheating, but, in addition, to guard against making it possible for others to see their answers. Any student who helps another student obtain answers to the exams or quiz is as guilty of cheating as the student he/she assists. Faculty reserves the right to take the exam/quiz of any offender and give that person a 0 (zero) for the exam. If such behavior is observed, the student or students responsible will be reported for Academic Misconduct.

**Policy on Late Submission of Assignments:** Due dates are established for reasons of equity. **No late submission of assignments will be accepted.** It is not fair to peers who complete assignments on time if other classmates have extra time to work on their assignments. It is also not fair to the faculty who must grade assignments in a timely fashion. Once grades are posted for an assignment students are expected to blackboard email the faculty regarding the assignment within 7 days.

**Policy on Email Correspondence:** Students shall exclusively use Blackboard email to communicate with the faculty for all course correspondence. Only in the case of an **emergency** shall the student contact the faculty via the FIU (faculty email) account. Failure to do so may result in missed or unrecognizable correspondence and/or class participation deduction. Please be sure to state your full name, group number if applicable and class number when sending emails.

Please note: (1) students **shall not** reply to announcements on Blackboard - rather the student shall send a separate and new email via Blackboard and (2) students **shall not** email the faculty from Blackboard to the faculty's FIU email address in case of emergency - rather the student shall send an email from the student's FIU email account to the faculty's FIU email account.. Neither (1) or (2) above will be received by the faculty unless these procedures above are strictly followed.

Faculty does not review or respond to student Blackboard emails on the weekends or Holidays. Students shall not email faculty after 5:00 p.m. E.S.T. on Fridays, during the weekend or on Holidays. Faculty will make every effort to reply to student blackboard emails Monday through Friday within 48 hours of receipt.

**FIU Library Support:** The FIU library provides a number of services to distance learning students. For example:

- Students can request a chat session in Blackboard for an explanation on how to access library resources.
- Students can request detailed instructions on how to access library resources.
- One-on-One assistance from the Distance Learning Librarian

Don't struggle through your library search alone! Help is available. For further information, call 305-348-2415. Alternately, you

This syllabus cannot be copied without the express consent of the instructor. You can visit the FIU Library at: <http://library.fiu.edu>

**Sexual Harassment:** Students with questions concerning sexual harassment should visit: <http://regulations.fiu.edu/regulation>

## ADDITIONAL COURSE POLICIES SPECIFIC TO THIS COURSE

### 1. Penalties for Violation of Policies (e.g. Disruptive Behavior) set forth anywhere in this syllabus, including but not limited to, improper use of lap tops or having mobile phones, texting and other electronic devices on during class.

The first violation/incident of disruptive shall at a minimum result in a warning documented in an email by the faculty to the student via Blackboard. Furthermore, depending on the severity of the disruptive behavior the student may be requested by the professor to step out of the classroom. A second violation of any policy by a student shall result in a 2 point deduction/penalty from their overall grade.

- **Authorized Use & Etiquette for Class Online Site:** Students are required to conduct themselves in a professional manner while using the class online site. Violation of this section shall be considered Disruptive Behavior and subject to penalties as described elsewhere in this syllabus.
- **Discussion Boards, Blackboard Email and other Forums** exist for students to assist each other in discussing course related issues. FIU class online site is **NOT** a social network such as “Facebook” or “Twitter.” Students shall use proper English at all times and restrict their content submissions accordingly.
- **Student Course Content Queries:** All students having course content questions defined as general questions about the syllabus, use of blackboard, adobe connect and the like shall follow and document they have followed the following procedures before the Fourth and final step:

**FIRST**, re-review this syllabus in its entirety. I recommend the student first concentrate on the section titles to find where the information they are seeking could be located.

**SECOND**, check the class online site including, the calendar, course material, additional resources, assignments, announcements, discussion boards, email and assessment folders for answers.

**THIRD**, use the class online Attendance and Participation General Discussion Board to inquire and or assist other students throughout the term. If a student does not receive assistance within 3 calendar days or if the assistance provided does not fully address the query(s) posed then the student shall proceed to the Fourth step noted below.

**FOURTH**, and only after all of the above avenues have been pursued unsuccessfully shall students use Blackboard email to the faculty. The subject line of the Blackboard email shall state “General course query regarding ... .” All students in the course shall be included as copy recipients. However if the issue is a group general query then only all group members shall be copy recipients. The faculty will “reply all” and inform all students simultaneously. Other **STUDENTS SHALL NOT** send “me too” emails to the faculty on any issue submitted as a general course query (e.g., chiming in on another student’s comment, concern, query or suggestions). To do so constitutes disruptive behavior.

## TECHNICAL REQUIREMENTS & SKILLS

One of the greatest barriers to taking an online course is a lack of basic computer literacy. By computer literacy we mean being able to manage and organize computer files efficiently, and learning to use your computer's operating system and software quickly and easily. Keep in mind that this is not a computer literacy course; but students enrolled in online courses are expected to have moderate proficiency using a computer. Please go to the "[What's Required](#)" webpage to find out more information on this subject.

This course will utilize the following tool:

- Respondus StudyMate

Please visit our [Technical Requirements](#) webpage for additional information.

## ACCESSIBILITY AND ACCOMMODATION

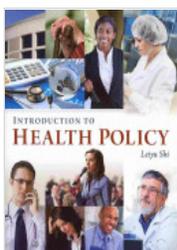
Please visit our [ADA Compliance](#) webpage for information about accessibility involving the tools used in this course.

Please visit [Blackboard's Commitment Accessibility](#) webpage for more information.

For additional assistance please contact FIU's [Disability Resource Center](#).

## COURSE PREREQUISITES

## TEXTBOOK



### Introduction to Health Policy

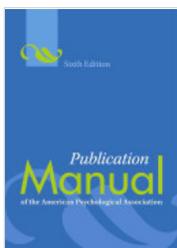
Leiyu Shi  
Health Administration Press, 2014

ISBN-10: 156793580X

ISBN-13: 9781567935806

[Book Info](#). You may purchase your textbook online at the [FIU Bookstore](#).

Additional Notes



### Manual de Publicaciones de la American Psychological Association

Silvia Rosa Peña Alfaro González  
Publisher, Edition, Year, 2010

ISBN-10: 1433805618

ISBN-13: 9781433805615

[Book Info](#). You may purchase your textbook online at the [FIU Bookstore](#).

Additional Notes

## EXPECTATIONS OF THIS COURSE

This is an online course, which means most (if not all) of the course work will be conducted online. Expectations for performance in an online course are the same for a traditional course. In fact, online courses require a degree of self-motivation, self-discipline, and technology skills which can make these courses more demanding for some students.

### Students are expected to:

- Review the how to get started information located in the course content
- Introduce yourself to the class during the first week by posting a self introduction in the appropriate discussion forum
- Take the practice quiz to ensure that your computer is compatible with Blackboard
- Interact online with instructor/s and peers
- Review and follow the course calendar

## COURSE DETAIL

### COURSE COMMUNICATION

Communication in this course will take place via **Messages**

Messages is a private and secure text-based communication system which occurs within a course among its Course members. Users must log on to Blackboard to send, receive, or read messages. The Messages tool is located on the Course Menu, on the left side of the course webpage. It is recommended that students check their messages routinely to ensure up-to-date communication.

Visit our [Writing Resources](#) webpage for more information on professional writing and technical communication skills.

### DISCUSSION FORUMS

Keep in mind that your discussion forum postings will likely be seen by other members of the course. Care should be taken when determining what to post.

Each student shall use the class Blackboard General Discussion Board for attendance and participation to ask or assist other students with general course queries with at least **ten (10) posts** throughout the term. These discussion board postings shall be counted as participation. Students are required to post here before emailing Faculty about a general course query as set forth above in the section entitled "Student Course Content Queries." The forum may be used to ask other students for opinions on material in the book as well however substantive questions (i.e., pertaining to the material in the course text book) should be sent to Faculty via Blackboard email with the subject line to read "Course Text Book Material Query regarding ... ." All students in the course shall be included as copy recipients. The faculty will "reply all" and inform all students simultaneously. Other STUDENTS SHALL NOT send "me too" emails to the faculty on any issue submitted as a general course query (e.g., chiming in on another student's comment, concern, query or suggestions). Up to a maximum of 6 points are available.

Grading Rubric: In order to receive full points students must visit the post on the board throughout the course of the term, post a minimum of 10 times during the course of the term. If the course is on ground participation during class shall also count toward this total.

## ASSESSMENTS

In order to mitigate any issues with your computer and online assessments, it is very important that you take the "Practice Quiz" from each computer you will be using to take your graded quizzes and exams. It is your responsibility to make sure your computer meets the minimum [hardware requirements](#).

Quizzes & Exams will be available on the following dates:

- Module 1 Exam (Chapters 1-3) Available from June 1 to June 7
- Module 2 Exam (Chapters 4-7) available from July 6th to July 12th
- Module 3 Exam (Chapters 8-10) available from July 27th - July 31st

Assessments in this course are not compatible with mobile devices and should not be taken through a mobile phone or a tablet. If you need further assistance please contact [FIU Online Support Services](#).

### Quizzes/Exams:

Quizzes missed because of legitimate absence (i.e., illness, family emergency, military obligation, court imposed legal obligation or Act of God) have to be made up within one week of the scheduled due date as noted under **Policy on Examinations**. Written documentation from appropriate authority is required. **Advance** class online email notice to the faculty of any absence is required if possible.

- **If a student misses a QUIZ/EXAM** the student shall immediately notify the faculty at the FIU email address explaining the reason(s) for failing to take the quiz in time. If the student fails to send the email to the faculty as previously noted the student will not be allowed to take the quiz.
- **If a student encounters a problem(s) while taking a quiz/exam.** If a student encounters a problem while taking a quiz/exam the student shall document the problem immediately by sending an email from their student FIU email address to the **student support services team** with a copy to the faculty's FIU email address. And may call student support services team if desired to open a query which will be brought to the faculty's attention. The foregoing email shall not be sent from within Blackboard since it will NOT get to the intended recipients.
- **Penalties.** If a student does not timely document a problem while taking a quiz/exam (as noted above) a makeup quiz will NOT be permitted. Only quizzes/exam missed or interrupted due to technical Blackboard system problems which are outside the control of the student if properly documented (as noted above). Written documentation from appropriate authority is required.
- **Quizzes/Exams are not cumulative.** Quizzes and exam are intended to assess student understanding, retention and knowledge of materials covered in the lectures and readings. The text book, power point presentations and Blackboard material are all the study guides comprise the study guide for quizzes/exams. Quizzes will be taken online as noted on the Course Schedule.
- **The following rules/restrictions apply to online quizzes/exam:** open notes and books; only 1 attempt is permitted; not cumulative; 25-50 questions total; comprised of objective multiple choice and true and false questions; questions will appear one at a time; students **may NOT revisit** a question already answered; time is limited to approximately 1.5 minutes per question pursuant to departmental policy.

## GROUP ASSIGNMENTS:

### Group and Group Spokesperson Duties on All Group Assignments:

- Students will be assigned into groups at the beginning of the term. This will be your group for the duration of the course on all group course work. Work and participation in your group is mandatory as per the Evaluation Methods above constitutes a majority of the overall grade for course work in this class.
- Group assignments does not necessarily mean group grade. Students shall be credited for work/participation. On the Group Chapter Discussion Question Assignments if a student participates on only one of two required posts for an assignment then the student can earn only a maximum of 3 points or half the total points for that assignment. All students shall advise other members if they will be out for a partial or full assignment.
- Each group via their group spokesperson shall report to faculty via Blackboard assignment folder due date on their appointment as spokesperson and communication with all members of their group as noted on Blackboard and in the Course Schedule below. Thereafter, changes to the spokesperson if needed shall be approved by the faculty following a Blackboard email request *where in all the group members* are copy recipients.
- Each group spokesperson is responsible for submitting group assignment queries and assignments on the behalf of the group. However, spokesperson shall not make any decisions on the content or quality of group member submissions. It is the responsibility of each group member/student to actively substantively participate in a timely manner. If any student in a group has addressed a concern to their spokesperson and feels the spokesperson is failing to address the issue then the student may send a blackboard email to faculty with all group members as copy recipients.
- Each group spokesperson shall also maintain an electronic account of each group member's participation by the group discussion board forum, a stream of email, text trails or other method. Spokespersons can request and faculty and use an



- referenced in APA Style. This syllabus cannot be copied without the express permission of the instructor
- Course Syllabus
- d. **Grading Rubric:** In order to receive full points this Project submission shall: (1) be timely submitted (2) properly identify proposed legislation by posting and receive approval of their top 3 list - i.e., topic selected (3) submit a 1-2 page maximum length letter properly addressed to the appropriate elected official (4) the letter shall follow the format provided in the Additional Resources as noted herein above (5) the letter shall address the additional requirements set forth above concerning opposing interest groups (6) the letter shall provide the elected official with statistics and sources to support the Group position and (7) properly cite and reference all sources APA style.
- e. **Penalties for late submissions:** See departmental **"Policy on Late Submission of Assignments"** above. Additionally, the spokesperson for each group is responsible for submitting posts in, the appropriate Discussion Board assignment folder **TEXT BOX** and **NOT** as an attachment. **Any assignment posting submitted as an attachment rather than in the text box shall receive ZERO credit!** Therefore, it is strongly recommended that groups create responses as word documents first, run spell and grammar check before cutting/pasting/uploading in text box.

### Group Project: Report on a proposed policy change to an Existing Law

Near the end of the term as noted on Blackboard and in the Course Schedule each Group Spokesperson shall submit on behalf of its group members a final project paper consisting of a report on a proposed policy change to an **Existing Law**.

- a. Each Group is responsible for selecting a healthcare policy issue (meaning an **"existing law"**) anywhere globally, federal, state or local which the group would like to change.
- b. The final group project paper shall include details on how they intend to formulate, implement, finance and modify an **"existing law"** with their proposed health policy change as well as identifying and addressing the likely arguments of opposing concerned interest groups. Peer review journal sources and books are required to be used, cited and referenced.
- c. Each group spokesperson shall submit a top 3 list of **"existing laws"** which the group is interested in pursuing and a brief description of their proposed change to the existing law via the Assignment Folder as indicated on the Course Schedule. At a minimum the top 3 list shall include: (1) identification of the **"existing law"** (e.g., by Public Law Number, (e.g., USC if it is a Federal law that has been codified, State Statute Number if it is a State law or other identifying designation) which clearly shows the law is in existence somewhere globally, (2) briefly explain what change the group would like to make to the **"existing"** policy/law, (3) the Group #; (4) the Spokesperson's name and all member names and student ID numbers.
- d. Thereafter, upon approval of the law/policy and proposed change by the Faculty each Group shall be responsible for conducting an extensive literature review/investigation of their proposed policy change to an **"existing"** policy/law (including but not limited to comparable legislation, cost of proposed policy, source of funding to implement and maintain said policy).
- e. **A maximum ten (10) page** report shall be turned in by each Group Spokesperson during Week 13 as noted on the Course Schedule. Use of charts and tables are strongly encouraged but should be placed in the appendix rather than in the body of the paper. The 10 page maximum only includes the sections titled Introduction through Conclusion as defined below (e.g. does not include title page, table of contents, abstract, references or appendix). Please keep in mind a source is required on each table/chart used and in every sentence where a number appears!
- f. **Data and Sources.** All data (facts and figures/statistics) shall be referenced appropriately. References and in text citations shall be in APA Style format. All your writing shall be by the students. No cutting and pasting of text from any source is allowed. That constitutes plagiarism. For those students that need help with proper APA in text citation and references, please see the following link: <http://owl.english.purdue.edu/owl/>. Additional APA Style links and documents will be posted on the Class online site. Also, see [www.refworks.com](http://www.refworks.com) - this source is available free to FIU students and will assist you in formatting references properly in APA and other formats. An additional source <http://bruteforcestudyguide.com/essaywriting/apastyle.html>
- g. **Required Section Headings/Content in Paper.** Each paper shall include the following format. **These 6 sections are required** to be in the paper submitted or points will be deducted: (1) **Title page** (including Group#, member names and student ID'#s); (2) **Introduction** (discussing the global, national, state and local implications of the proposed policy then explaining how and why the group selected to focus on this particular policy and narrowing down to set forth the Group's proposed change in brief); (3) **Methods** (what sources were used to secure the information used in the paper (i.e., Pub Med, Medline, etc., - do not use Google or internet sites anywhere in the body of the paper and limit to less than 50% in the references - do not assign this section to a student since it at most 3-5 sentences long); (4) **Results** (this is where you state your findings - the details, the specific language of your **"existing law"** and proposed change, as well as, operationalization of the proposed policy/definition of terms (i.e., meaning - what it will take to get your proposed change into law such as financing, support from concerned groups etc); (5) **Discussion** (this is where you explain using scientific literature other similar policies and/or if this policy exists elsewhere, as well as, identifying and addressing the expected concerns of suspected opposing interest groups; (6) **Conclusions & Recommendations** (this is where you can explain how the policy accomplishes the group's ideals/intent of the policy).
- i. **APA Style in-text citations are required in sections 2, 4 and 5 at a minimum!**
- ii. All data (facts and figures/statistics) shall be referenced appropriately. References and in text citations shall be in APA Style format. All your writing shall be your own. No cutting and pasting of text from any source is allowed. That constitutes plagiarism. For those students that need help with proper APA in text citation and references, please see the following link: <http://owl.english.purdue.edu/owl/>. Additional APA Style links and documents will be posted on the Class online site. Also, see [www.refworks.com](http://www.refworks.com) - this

This syllabus can be copied and used without the express consent of the instructor. Course Syllabus source is available at <http://bruteforcestudyguide.com/essaywriting/apastyle.html> and other formats. An additional source for APA Style is <http://bruteforcestudyguide.com/essaywriting/apastyle.html>

h. **Grading Rubric:** In order to receive full points the group final submission shall: (1) be on an existing law (2) proposed change was approved by the faculty evidenced by feedback/reply email to the group spokesperson on their top 3 list submission (3) the paper shall contain and fully address each of the 6 required sections in the paper format set forth herein above (4) the paper shall include proper APA Style in text citations and references (5) the paper shall include each of the 6 named section titles in the paper with the proper content in each section (6) the writing shall be the students own words except for limited quotes properly cited and referenced and (7) in text citation/sources are present in section 2, 4 and 5.

- **Penalties for late submissions:** See departmental “*Policy on Late Submission of Assignments*” above.

**STUDYMATE**

For each chapter, there is a Study Mate activity based on (e.g. readings, lectures, etc.).. The Study Mate activities will help prepare you for the exams. You may complete the activities as many times as you wish. In fact, you may vary the activity by selecting different types of games. Students select activities that appeal to their learning style, making the whole experience personalized and effective. The system tracks your participation. You will earn 1 point for practice with the existing questions.

**GRADING**

Course Requirements	Number of Items	Points for Each	Total Points Available
Group Chapter Discussion Question Assignments:	4	6	24
Attendance and Participation:	10	N/A	5
Small Group Policy Modification (Policy Paper)	1	20	20
Letter of Support or Opposition to a Proposed Law (Letter) Projects	1	20	20
Quizzes/Exams	3	7	21
Module Glossary Quizzes	3	N/A	10
<b>Total</b>	N/A	N/A	<b>100</b>

Letter	Range (%)	Letter	Range (%)	Letter	Range (%)
A	93 - 100	B-	83 - 84	D+	73 - 74
A-	91 - 92	C+	81 - 82	D	69 - 72
B+	89 - 90	C	77 - 80	D-	67 - 68
B	85 - 88	C-	75 - 76	F	0 - 66

**COURSE CALENDAR**

**WEEKLY SCHEDULE**

Week	Topics
	CHAPTERS 1 & 2 OVERVIEW & FEDERAL POLICY

Week 1  
May 11 - May 17

- Student Assignments:
1. Review Syllabus & Dean's Video on Academic Misconduct
  2. ACKNOWLEDGMENT NECESSARY FOR RELEASE OF COURSE MATERIAL
  3. Chapters 1 & 2 StudyMate
  4. Read Chapters 1 & 2 in the Text Book
  5. Review power point presentations
  6. Individually start thinking & jotting down ideas/topics to share with group for the Group Letter Project

Professor

**DATE: May 17** - Students are assigned to groups and Announcement posted

CHAPTER 3 STATE & LOCAL LEVEL POLICY

Student Assignments:

Week 2  
May 18 - May 24

1. students shall get with their group members and appoint a spokesperson. Each spokesperson shall post via the appropriate blackboard assignment folder: (1) identify themselves as spokesperson (2) group number (3) members name and (4) member ID#s **DUE DATE: May 24**
2. submission of Top 3 List for Letter Project (see syllabus for requirements) by Group Spokespersons Only
3. Read Chapter 3 in the Text Book
4. Review power point presentation
5. Chapter 3 StudyMate

CHAPTER 4 INTERNATIONAL LEVEL POLICY

Student Assignments

Week 3  
May 25 - May 31

1. Chapter 4 Discussion Questions 3, 4 & 5. **DUE DATE: May 31**
2. Read Chapter 4 in the Text Book
3. Review power point presentation
4. Chapter 4 StudyMate

Professor

**DATE: May 31**- Advise group spokespersons Top 3 List for Letter are approved via feedback or email

Student Assignments:

Week 4  
June 1 - June 7

1. Module 1 Exam(Chapters 1-3) Available from June 1 to June 7
2. Module 1 glossary quiz on Chapters 1-3 (10 questions) Available from June 1 to June 7
3. Chapter 4 Discussion Questions 1, 2 & 3. **DUE DATE: June 7**

CHAPTER 5 FINANCING & DELIVERY

Student Assignments:

Week 5  
June 8 - June 14

1. Read Chapter 5 in the Text Book
2. Review power point presentation
3. Chapter 5 StudyMate

CHAPTER 6 DIVERSE POPULATIONS

Student Assignments:

Week 6  
June 15 - June 21

1. Final Letter Project submission by Group Spokespersons only **DUE DATE: June 21**
2. Submission of Top 3 List for Policy Change Project (see syllabus for requirements) by Group Spokespersons Only **DUE DATE: June 21**
3. Read Chapter 6 in the Text Book
4. Review power point presentations
5. Chapter 6 StudyMate

CHAPTER 7 INTERNATIONAL ISSUES

Week 7  
June 22 - June 28

- Student Assignments:
1. Chapter 6 Discussion Questions 1, 2 & 3 **DUE DATE: June 28**
  2. Read Chapter 7 in the Text Book
  3. Review power point presentation
  4. Chapter 7 StudyMate

Professor

DATE: June 28 Advise group spokespersons on their Top 3 List for Policy Change

Week 8  
June 29 - July 5

CHAPTER 7 INTERNATIONAL ISSUES

Student Assignments:

1. Chapter 7 Discussion Questions 1, 2 & 3. **DUE DATE: July 5**
2. **Module 2 glossary quiz on Chapters 4-7 (10 questions).** Available June 29 - July 5

Week 9  
July 6 - July 12

CHAPTER 8 RESEARCH OVERVIEW

Student Assignments:

1. **Module 2 Exam (Chapters 4-7) available from July 6th to July 12th**
2. Read Chapter 8 in the Text Book
3. Review power point presentation
4. Chapter 8 StudyMate

Week 10  
July 13 - July 19

CHAPTER 9 METHODS

Student Assignments:

1. Read Chapter 9 in the Text Book
2. Review power point presentation
3. Chapter 9 StudyMate

Week 11  
July 20 - July 26

CHAPTER 10 EXAMPLE

Student Assignments:

1. Final Proposed Policy Change Report submission by each Spokesperson only. **DUE DATE: July 20**
2. Read Chapter 10 in the Text Book
3. Review power point presentation
4. Chapter 10 StudyMate
5. **Module 3 glossary quiz on Chapters 8-10 (10 questions)**

Week 12  
July 27 - July 31

Student Assignments:

1. **Module 3 Exam (Chapters 8-10) available from July 27th - July 31st**